

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/15/2020

Time: 8:00AM – 11:23AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others present by teleconference: Ron Hiser, Tom Fullen, Carlos Baez

Others Present: Ira Hamman, Kim Foreman, Tracy Overmyer, Michael McCullough, Lee Swartz

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/10/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Clydescope meeting last Thursday. Their golf outing is coming up next week. Commissioners Miller and Zimmerman will be helping out at the event at the start of the outing. They are working on the 2021 fund raiser. They have about \$700.00 this year in grant money for small businesses. It is a little less than in the past years. They discussed the number of students that are doing online learning this year. They are still working on the CRA and hope to make a presentation this spring to the group. They had loaned money to the airport and the airport has repaid the loan.	Scott Miller		
	Commissioner Miller attended the Regional Planning meeting by teleconference. They did not have a quorum. They spent their time on the Jackson Township Proposed zoning regulations changes request. There was a lot of discussion on how an annexation works and if the request is possible.	Scott Miller		

	Soil & Water did not meet last Thursday since they have their annual meeting this Sunday.	Russ Zimmerman		
	The regular Health District board meeting was re-scheduled for this week.	Scott Miller		
Commissioners and Administrator Discussion	An additional plaque recognizing the volunteers who constructed the podium for the Bicentennial 2020 monument was discussed. Commissioner Miller informed all the plaque for the 2020 monument is being reviewed. Commissioner Miller is waiting for the review and a quote for the cost of the plaque. They cannot predict how long it will take to make the plaque. It has been busy so it could take two or three weeks.	Scott Miller		
	Administrator Garcia reached out to OSU extension to ask about contracting them to do the landscaping maintenance for the county buildings. The suggestion was to use them or to use a Master Gardener to assist. Allen Gahler with OSU will discuss this at a board meeting and let us know.	Theresa Garcia		
	For the fifth year in a row Sandusky County EMS has been awarded the American Heart Association Gold Plus Status Award for the best in treating patients having heart attacks. The Commissioners would like to show their appreciation for their hard work by providing a luncheon for them. Administrator Garcia will work with Chief Jackson to set this up. Commissioner Reiter would like to have thank you stickers of some kind made up to put on box lunches and decals made for the squads. Administrator Garcia will work on this with office staff.			
	Lee Swartz, Veterans Board Member, called to ask for help hanging a large 20x40 flag on the courthouse on Veterans Day for the park dedication. Afterwards he would like to put a pole up in Veterans Park and fly this flag from there in the future.			
	Commissioners Reiter and Zimmerman presented information to the Rotary in regards to the Building Code Department. They said there wasn't a large crowd. Administrator Garcia asked when the Commissioners wanted to hold a public meeting. The Commissioners would like to meet with the Advisory Committee first and then set a date for a public meeting. An Advisory Committee meeting will be scheduled the first part of October.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Miller attended the 911 ceremony in Bellevue last week. It was a nice ceremony and well attended. He also attended the Gibsonburg ceremony	Scott Miller		

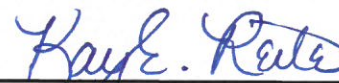
	that evening. Sheriff Hilton spoke in Gibsonburg.			
	Commissioner Miller had reached out to the Chair of the Health Department Board regarding an issue that has been going on for over three years. There is a citizen living out of a barn with no plumbing or electric and there is some concern on what is being done. There is some concerns about unanswered phone calls by the Health Department. They are hearing people are having problems with anyone answering phones or returning calls. There is also a concern about the restaurant reports not being posted on the web page. Commissioner Miller is going to bring these up this week at the Board meeting.	Scott Miller		
* Then /Now Documents	<p>One certificate was presented by Probate Court. Thought this type of work was paid for by Facility Management so a PO was not established. One invoice makes up this certificate. Northcoast Security- \$945.00</p> <p>One certificate was presented by the Prosecutor's Office. Funds were appropriated for travel expense for victims advocate but PO was not it place for the new staff member prior to her travel. One invoice makes up this certificate. Evelyn Condon - \$97.05</p> <p>One certificate was presented by 911. Invoice was overlooked as an annual payment and PO was not put in place. One invoice makes up this certificate. Digital Data - \$7,500.00</p>	<p>Probate Court</p> <p>Prosecutor</p> <p>911</p>	<p>\$945.00</p> <p>\$97.05</p> <p>\$7,500.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Kay E Reiter Yes – 3</p>
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron joined by teleconference for his regular meeting with the Commissioners. See attachments A for agenda items. Ron talked about the new LED lighting. Commissioner Miller asked Ron to track any cost savings from this change over. They are having their contractors meeting at DJFS today since they are discussing the work being done out there. They have the two offices on Fifth Street framed up for Facility Management and Building Code Department. They will be meeting with Poggemeyer to	Ron Hiser - Director		

	talk about the Old Jail roof. They had roof inspections done the last couple of weeks. Most came back positive, nothing major to be done.			
Fremont City Schools	Ira Hamman – Fremont City Schools. Mr. Hamman came in to talk to the Commissioners about Cares Act Funding. He had heard from other counties and districts that there may be Cares Act Money that could help the schools. Commissioner Reiter stated that at this time we do not have funds available for outside of the county. We are hoping to assist county families if we have any surplus in the fund through Job and Family Services. The Commissioners let him know they would contact him or have Melanie Allen, DJFS Director, contact him if an opportunity comes up.	Ira Hamman – Treasurer Fremont City Schools		
Investment Advisory Committee	Kim Foreman and Tracy Overmyer came in as the investment advisory committee along with Michael McCullough from our advisory consultant firm UBS. Michael presented the portfolio and market update to review. The portfolio performance is up 2.4%. We are in a different position than in 2008. That took longer to come out of where we are in a medical pandemic and should recover sooner than in 2008. Most rates have remained unchanged. The Feds may keep interest rates low for a couple of years rather than changing like they have in the past.	Kim Foreman – Treasurer Tracy Overmyer – Clerk of Courts Michael McCullough– Senior Vice President UBS		
* Resolutions	2020 - 286 APPROVING APPROPRIATION TRANSFER FOR DRUG TASK FORCE FROM SUPPLIES TO FEES (\$963.35) FOR AUDITOR FEE TRANSFER	Drug Task Force	\$963.35	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 287 APPROVING FUND TRANSFERS TO COURT OF APPEALS FUND FROM TAXES AND ASSESMENTS (\$4,215.60) AND CORONER (\$9,017.33)	Court of Appeals	\$4,215.60 \$9,017.33	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 288 ENTERING INTO AGREEMENT WITH BELLEVUE CITY SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) ON BEHALF OF SANDUSKY COUNTY SHERIFF	Sheriff		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 289 ENTERING INTO AGREEMENT WITH FREMONT CITY SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) ON BEHALF OF SANDUSKY COUNTY SHERIFF	Sheriff		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

	2020 - 290 TRANSFER SALES TAX INCOME TO COVER LOAN PAYMENTS AND GENERAL FUND (\$544,000.00)	1979 Sales Tax	\$544,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 291 APPROVING APPROPRIATION TRANSFER FOR SANITARY ENGINEER FROM CAPITAL OUTLAY TO FEES (\$124.85) FOR AUDITOR TRANSFER FEES	Sanitary Engineer	\$124.85	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 292 RESCINDING RESOLUTION 2020 – 273 APPROVING SUPPLEMENTAL APPROPRIATION TRANSFER FOR EMA	EMA		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 293 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR 911 UTILITIES (\$8,000.00) AND CONTRACT SERVICES (\$3,000.00) FOR EMA CONTRACT SERVICES FOR MITIGATION PLAN INVOICES	911	\$8,000.00 \$3,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 294 APPROVING SUPPLEMENTAL APPROPRIATION FOR BOARD OF ELECTIONS REIMBURSEMENT AND REFUNDS FOR RETURN OF UNUSED GRANT FUNDS \$988.37, AND INTEREST EARNED ON THE GRANT FUND \$522.23.	Board of elections	\$988.37 \$522.23	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 295 APPROVING SUPPLEMENTAL APPROPRIATIONS TO VARIOUS FUNDS FOR YEAR END EXPENSES (\$747,836.25)	Various	\$747,836.25	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 296 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM CONTRACT SERVICES TO FEES (\$10,000.00) FOR INCREASE IN AUDITOR FEES	Board of DD	\$10,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 297 APPROVING APPROPRIATION TRANSFER FOR VETERANS OFFICE FROM ALLOWANCE TO CONTRACTOR SERVICES (\$4,000.00) FOR PLAQUE REPLACEMENT	Veterans	\$4,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

	2020 - 298 ENTERING INTO CONTRACT WITH SAFE BUILT OHIO, LLC FOR BUILDING CODE CONSULTANT SERVICES PER APPROVED PROFESSIONAL SERVICES AGREEMENT ON BEHALF OF THE BUILDING CODE DEPARTMENT	Commissioners		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Kim Foreman, Treasurer. Tracy Overmyer, Clerk of Courts.			
	The Commissioners called Carlos Baez, County Engineer, to discuss news they had received regarding a roundabout at St. Rt 53 at the turnpike. From what Carlos understands the bridge over St Rt 53 needs to be replaced and it is more affordable to put a roundabout in and less maintenance than a bridge. This may be a similar design they have for the East Side bypass. Carlos also wanted to talk about the bids for the Michaels Ditch. The lowest bidder did not bid anything on two of items in the bid and the Prosecutors opinion is the bid cannot be accepted.	Kay E Reiter Russ Zimmerman Scott Miller Carlos Baez		
* Adjournment (11:23am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

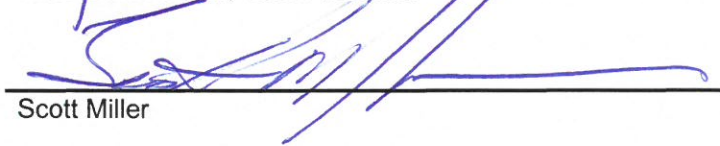
Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

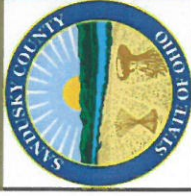
Attest: Theresa Conway
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated September 15th 2020

* Denotes action

needed

1. The new LED Lighting project at the Jail is finished. They have now moved to the Board of Health and started their lighting up-grade project.
2. We will install a secondary source of cooling for the courthouse server room. Date TBD
3. Construction meetings for the F.M. and Building Department projects are being held on Tuesdays at 1:00. However this week we will be meeting at the Service Center @ 1:00 pm for the pre-construction meeting for that facility (B.D. construction meeting to follow). Up-date on construction is that most of the walls are framed up, some masonry walls are being installed for the rest rooms and breakroom, and mechanicals (under slab utilities) are moving forward as well.
4. We are working with PDG on design and specifications for Phase III. (BOH, JDC, Commissioners locations)
5. The bid package #2 contracts have been reviewed, approved and returned to PDG.
6. Assisting the health department with a new department passage door and opener. (CG)
7. Performing roof inspections at 1071 and 1073 N. 5th St. locations.
8. We have been working on the gutters and underground tiles at the sanitation engineers (cleaning and repairing).
9. Working with GLCAP on new generator for the senior center. This backup generator is for power outages to keep the food in the Walk-in Refrigerator, and Walk-in Freezers from spoiling.
10. Blacktop sealing and striping is being scheduled for this fall. (Oct. 3rd & 4th) Locations are Commissioners front lot, St. Johns, Service Center, EMS and Fuel station.
11. We are scheduled to up-grade the fuel pumps at the fuel station this Friday (Sept. 18th and work will take 1 day work).
12. We are in the process of securing additional PPE for the county's use. New hands free hand sanitizer stations are being distributed.
13. Planned maintenance was performed for the UPS systems at the Jail, Communications Center, JDC and Courthouse. New batteries for the courthouse UPS was installed last week.

